



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF ANNUAL MEETING

Wednesday 11th May 2016 7:30pm at The Centre @ Halton

Present: Cllrs: Brian Jefferson, Barbara Duffy, Karen Gibson, Bob Bauld, City Cllr Paul Woodruff
Clerk: Luke Mills
Chair: Cllr Carol Slinger

16/05/2355 To elect a Chair for the next 12 months and to receive the Declaration of Office

Cllr. Slinger was proposed by Cllr. Jefferson and seconded by Cllr. Gibson.

It was resolved: that Cllr. Slinger be elected as Chair for the next 12 months and duly signed the Declaration of Acceptance of Office.

16/05/2356 To elect a Vice-Chair for the next 12 months and to receive the Declaration of Office

Cllr. Bauld was proposed by Cllr. Slinger and seconded by Cllr. Duffy.

It was resolved: that Cllr. Bauld be elected as Vice-Chair for the next 12 months and duly signed the Declaration of Acceptance of Office.

16/05/2357 To appoint Parish Councillors and receive declarations of office

This item was not required.

16/05/2358 Apologies for absence: were received from Cllr Sandi Haythornthwaite

16/05/2359 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 13th April 2016 be accepted as a true record and signed by the Chair, subject to the following amendments:

- Item 16/04/2336 (c) amended to alter Burial Ground income to £105 and an additional income of £26.60 in order to correct an error in the cash book. This alters the amount carried forward to £43,494.63

16/05/2360 Council

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests – Cllr Jefferson is not longer on the board of Lancaster and Morecambe College.

16/05/2361 Suspension of Standing Orders

Report from City Cllr Woodruff

- Heritage field has been under inspection. The person grazing it is not keen to continue. If the Parish Council wishes to be involved Cllr Woodruff will open the invitation to a meeting to discuss it. The County Council plan to withdraw the bins from the Crook O'Lune at some point over the next 4 years in order to save money.
- Notification has been received of a proposed 30mph speed limit on Low Road, Halton, from its junction with the A683 for a distance of 700 metres in a north-westerly direction in order to protect the bridge.
- Cllr Slinger enquired about the traffic calming in Aughton. Cllr Woodruff is not aware of any change, but believes it is still being considered.

Charles Ainger has been in contact with City Council regarding the proposed Local Plan. He suggested that the best effort might be to try and change the Local Plan instead of working on the Neighbourhood Plan. The Local Plan has to be completed by the end of the year (7 months). He has a meeting with CPRE next week. He is happy to liaise with the parish council.

Cllr Jefferson believes that the Neighbourhood Plan can help, but offers no guarantee. In particular, it may help protect some of the inner green spaces around The Centre since the field opposite is at risk. There is a draft Neighbourhood Plan but it currently lacks a team to progress it.

16/05/2362 To consider and approve reports

a) Open Spaces Report

The Parish Clerk reported that the new swings and seesaw should be installed on the week of 23rd May. Carl Richardson has started as the new Grounds Maintenance Person. Garry has been on a Pesticide Usage course.

Cllr Jefferson reported that wall repairs to the Memorial Gardens will begin on 28th May.

A complaint has been received on the amount of rubbish on the other side of the river, however it was noted that this is the responsibility of Quernmore Parish Council.

It was resolved: that the Parish Clerk will ask the groundsmen to find a replacement drainage cap for the play area, investigate a report of rotting wood on the walkway.

b) HCA Report

Covered in the Minutes of the Annual Parish Meeting.

c) Finance Report

Brought Forward	£ 43,494.63
Income	

Burial Ground	£60.00
Bank Interest	£0.69
Rent – Castle Hill	£125.00

Expenditure

Cheques	£ 2,228.34
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Carried Forward	£ 41,451.98
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made up of:

General Account	£ 24,080.67
Village Improvement Account	£ 15,401.73
Play Equipment	£ 1,969.58

Expenditure is in accordance with budget so far this financial year.

It was resolved: to accept the Finance Report to 11th May 2016.

d) Allotments

Cllr Gibson happy with most of the plots, though some of the paths are not being maintained sufficiently well. The maintenance of plot 13a is continuing to deteriorate. The large gate is slowly rotting. There was discussion about whether it was still required.

It was resolved: that Parish Clerk will send out a reminder about maintenance of paths to the holders of plots (2b, 3b) and a letter to the plot that requires significant maintenance.

It was resolved: that Parish Clerk will ask the groundsmen to remove all remaining barbed wire from the allotment areas, repair the gate, remove the nettles next to the steps and ensure the unused council plot is maintained.

Parish Clerk reported that he met with a tree surgeon to discuss trimming back the overhanging Weeping Willows. The tree surgeon's view was that there would be limited benefit to trimming them; only cutting them down would significantly improve the light, and this would not be possible because they are subject to Tree Protection Orders.

It was resolved: that Parish Clerk suggest to plot holder 1a that the plot be made thinner and longer to gain more light and better soil.

It was resolved: Cllr Jefferson will explore the possibility of planting 2 oak trees on the newly landscaped area on the edge of the village by the motorway.

e) Burial Ground

Nothing to report.

f) Local Plan

There was discussion of how work on the Local Plan can be restarted. A questionnaire needs producing for a village survey.

It was resolved: that Cllr Bauld will try and move the process forward by contacting those most recently involved.

16/05/2363 To consider planning applications

New Applications

- Erection of a detached garage
 - 29 Low Road Halton Lancaster Lancashire LA2 6LZ
 - Ref. No: 16/00199/FUL | Received: Thu 11 Feb 2016 | Validated: Fri 15 Apr 2016 | Status: Awaiting decision

Decisions

- Proposed lawful development certificate for the erection of a replacement single storey side extension
 - 10 Clougha Avenue Halton Lancaster Lancashire LA2 6NP
 - Ref. No: 16/00466/PLDC | Status: Lawful Development Certificate Granted
- Proposed Lawful Development Certificate to erect a single storey side extension to replace existing conservatory
 - 1 Pine Close Halton Lancaster Lancashire LA2 6PL
 - Ref. No: 16/00387/PLDC | Status: Lawful Development Certificate Granted
- Proposed lawful development certificate for the construction of a replacement rear dormer
 - 155 High Road Halton Lancaster Lancashire LA2 6PX
 - Ref. No: 16/00332/PLDC | Status: Lawful Development Certificate Granted
- Construction of a dormer window to the front elevation
 - 155 High Road Halton Lancaster Lancashire LA2 6PX
 - Ref. No: 16/00333/FUL | Status: Application Permitted
- Change of use of a chapel (D1) to a dwelling (C3) and erection of a detached garage
 - Chapel Houghton Court Halton Lancashire
 - Ref. No: 16/00037/CU | Status: Application Permitted

- Change of use of former blacksmiths workshop (B1) to a 3-bed dwelling (C3), demolition of detached garage and erection of a single storey rear extension
 - The Old Blacksmiths Workshop 62 - 64 High Road Halton Lancashire LA2 6PS
 - Ref. No: 15/01624/CU | Status: Application Permitted
- Reserved matters application for the erection of 4 residential detached dwellings
 - Land To The East Of St Wilfrids Hall Foundry Lane Halton Lancashire
 - Ref. No: 15/01601/REM | Status: Application Permitted

No objections were raised to the new applications.

16/05/2364 To appoint Responsible Finance Officer (RFO)

It was resolved: to re-appoint the Parish Clerk (Luke Mills) to the role of Responsible Finance Officer for the next 12 months.

16/05/2365 To consider, approve and authorise the Chair and RFO to sign Section 1 (Statement of Account) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31 March 2016

It was resolved: to accept the accounts to 31/3/2016 as per Appendix A and to send to Internal Auditors on 26th May 2016.

It was also resolved: that section 1 of the Annual Return for year ending 31 March 2016 be approved and the Chair and RFO sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement).

16/05/2366 To appoint representatives for the following organisations:

a) Burton & Rigby Educational Foundation

Cllr Slinger was representative for the last year. Cllr Bauld was proposed by Cllr Slinger and agreed.

It was resolved: that Cllr Bauld will be a representative for the Parish Council on the Burton & Rigby Educational Foundation for the next 12 months.

b) Halton Community Association

Cllr Slinger & Cllr Jefferson were representatives for the last year. Cllr Duffy & Cllr Slinger agreed to be representatives for the year.

It was resolved: that Cllrs Duffy and Slinger will be representatives for the Parish Council on the Halton Community Association for the next 12 months.

16/05/2367 To determine meeting dates for the next 12 months

It was resolved: that meetings will be held monthly at 7:15pm on the 2nd Wednesday of the month with the exception of August.

16/05/2368 Church Brow Speed Control Measures

Cllr Bauld reported that he had a meeting with County Highways to discuss speed control measures. Cllr Bauld will continue to press the County. County have agreed in principle some measures to slow the traffic, but this is budget dependent.

The Parish Council is concerned on the potential increase in traffic when the M6 link road opens.

It was resolved: that Cllr Bauld will explore the possibility of a grant for a movable speed monitor.

16/05/2369 Parish Website

The Parish Clerk reported that he had met with Cllr Haythornthwaite to discuss improving the parish website.

It was resolved: that the Parish Clerk will request full admin rights to the current website.

It was resolved: that the Parish Clerk will continue with producing a simplified website

It was resolved: that the Parish Clerk will explore the use of Facebook for providing another mechanism for disseminating news and information.

16/05/2370 To consider providing funding for B4RN work in Halton

Cllr Slinger reported that B4RN will be delivering a leaflet to everyone in the village over the next week. They will be approaching landowners and looking into the use of culverts to route the fibre around the village.

It was resolved: that the Parish Council will fund the production of the leaflets of £50.55.

16/05/2371 To approve accounts for payment for expenses incurred since the last meeting

Cheque	Payee	Description	Gross
tbc	Lancashire Playing Fields Association	Subscription	15.00
270	Dennis Barnfield Ltd	Gloves	9.54
270	Dennis Barnfield Ltd	Strimmer parts	24.31
271	Luke Mills	Salary - April	400.80
271	Luke Mills	Expenses - Skip Hire	78.74
272	Garry Bretherton	Salary - April	651.75
272	Garry Bretherton	Expenses - Tool Hire	43.08
272	Garry Bretherton	Expenses - PPE	34.97
273	Envirocare	Grass cutting - April	612.00
274	Carl Richardson	Salary - April	107.25
275	Kyle Oram	Salary - April	250.90
TOTAL			£ 2,228.34

It was resolved: to approve the above expenditure and the cheques duly signed.

16/05/2372 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 8th June 2015 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 21:10.

Signed..... Chair Date

Minutes subject to approval at the next meeting.