



## HALTON WITH AUGHTON PARISH COUNCIL

### MEETING HELD ON WEDNESDAY 13TH JANUARY 2016 AT THE CENTRE @ HALTON

**Present:** Cllrs: Brian Jefferson, Barbara Duffy, members of the public including Rev. Pauline Bicknell , representatives from Age UK Lancashire, HCA, Fire Service, Rotary Club and United Reformed Church and 4 others

**Clerk:** Luke Mills

**Chair:** Cllr Carol Slinger

**16/01/2292 Apologies for absence:** were received from Cllrs Sandi Haythornthwaite, Karen Gibson, Bob Bauld, City Cllr Woodruff.

The chair reported that Councillor David Fell had resigned as a member of the parish council from 12th January 2016. Members accepted the resignation.

**16/01/2293 Approval of Minutes of previous meeting**

**It was resolved:** that the minutes of the meeting held on 9th December 2015 be accepted as a true record and signed by the Chair.

**16/01/2294 Council**

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests - None

**16/01/2295 Suspension of Standing Orders**

**a) Emergency Planning**

Cllr Slinger explained the reasons for the Parish Council to consider planning for emergency. Mark Bartlett (Civil Contingencies Officer, Lancaster City Council) will attend the February meeting to discuss our plans and offer advice.

Cllr Jefferson reported that The Centre responded to the flooding and power outage by opening and serving hot drinks and food.

Anne Oliver (Age UK Lancashire Community Engagement Manager) explained that they provide Safe & Warm packs for vulnerable people. These include torches, blankets and insulated mugs. They are also looking to incorporate old style corded phones into their packs too. They would like to support parish councils. They have "Snow Angels" to help the vulnerable during heavy snow.

Gerry Hellier (Community Fire Safety) explained that they also provide Safe & Warm packs (blankets, torches, thermos, fluorescent key rings). They have provided these for 5 years. They tried to find the most vulnerable or give packs to care agencies. They are willing to give a limited supply to us. Mapping vulnerable people is crucial to provide a suitable response. This might need to involve "key holders". The Fire Service found the best way was to engage with parish councils, rather than electoral list. The Cadets might be able to offer help. The Fire Service could provide a list of contacts in care agencies and a supplier of warm packs. One idea is that the PC could reach an agreement with the Care Agencies that they provide information in an emergency situation.

General conversation:

Local help is essential, since Halton was almost cut-off.

Named contacts are useful, e.g. luncheon clubs, or asking people to collate it street by street (though permission would be required). "Word of mouth" is best. Other routes can run into problems with data sharing. This information must be kept up-to-date.

Maybe Mark Bartlett could provide a template for all the parishes, to save time and effort? There is an Emergency Planning toolkit available.

Joseph Foundation Trust provides mapping data to see how areas might be affected by climate change. Littlebourne PC have an examples of a Flood Plan and Emergency Plan.

Big Lottery provide some funding for items that are community owned, so the Parish could have an emergency supply of warm packs or a generator. Big Rewards scheme might also provide funding via a "quicker scheme". E.ON are providing some funding for white goods.

**It was resolved:** to have a public meeting to discuss emergency planning at 18:15-19:15 on 10th Feb

**It was resolved:** to write an article in the Prattle to encourage engagement.

**b) Lancaster City Council Report from City Cllr Woodruff**

Deferred to next meeting.

**16/01/2296 To consider and approve reports**

**c) Open Spaces Report**

The tool shed has been organised, so tools are now more accessible. An ax & Grubbing mattock have been purchased.

**It was resolved:** that the Parish Clerk to schedule a meeting with Enviroplay.

**It was resolved:** to purchase a replacement orienteering marker for £8 + vat.

**It was resolved:** to accept the recent quote for Grass Cutting from Envirocare for £2550 + vat.

**d) HCA Report**

The Centre opened up after the flooding with food and drinks.

**e) Finance Report**

<b>Balance from 09/12/2015</b>	<b>£12,943.90</b>
<b>Income</b>	
Allotments	£3.00
Bank Interest	£1.17
Burial Ground	£75.00
<b>Expenditure</b>	
Cheques	£1,037.72
<b>Balance as at 13/01/2016</b>	<b>£11,985.35</b>
made up of:	
General Account	£614.04
Village Improvement Account	£9,401.73
Play Equipment	£1,969.58

Expenditure is in accordance with budget so far this financial year.

**It was resolved:** to accept the Finance Report to 13th January 2016.

**f) Allotments**

Annual allotment renewal letters to be sent out shortly.

**g) Burial Ground**

No news to report.

**h) Local Plan**

No news to report.

**16/01/2297 To consider planning applications****New Applications**

- Pruning of 4 conifers, felling of conifer, felling of conifer hedge, reduce beech tree:
  - 1 Riverside Close Halton Lancaster Lancashire LA2 6NA
  - Ref. No: 16/0005/TCA, Status: Awaiting decision
- Reserved matters application for the erection of 4 residential detached dwellings
  - Land To The East Of St Wilfrids Hall Foundry Lane Halton Lancashire
  - Ref. No: 15/01601/REM, Status: Awaiting decision
- Discharge of conditions 10, 14, 15 and 30 on planning permission 11/01137/RCN
  - Lunside Engineering Workshop Mill Lane Halton Lancaster Lancashire LA2 6NG
  - Ref. No: 15/00210/DIS, Status: Awaiting decision

**Decisions**

- Proposed Lawful Development Certificate for the erection of a single storey rear extension :
  - 4 Pointer Grove Halton Lancaster Lancashire LA2 6QR
  - Ref. No: 15/01555/PLDC, Status: Lawful Development Certificate Granted
- Discharge of conditions on prior approval 15/00904/PAA :
  - Laverick Hall Laverick Road Halton Lancaster Lancashire LA2 6PH
  - Ref. No: 15/00202/DIS, Status: Request Completed
- Fell x2 tree and x1 hedge, crown reduce x2 trees :
  - 43 High Road Halton Lancaster Lancashire LA2 6PP
  - Ref. No: 15/0166/TCA, Status: Application Permitted
- Fell x1 mature beech tree
  - The Hermitage Estate Low Road Halton Lancashire LA2 9HU
  - Ref. No: 15/0160/TPO, Status: Application Permitted

**16/01/2298 Bus Services**

There was discussion about the potential withdrawal of bus services to Halton, specifically the weekend and evening services.

**It was resolved:** that the Parish Clerk will try to and organise a joint meeting with Caton to discuss plans before the Feb meeting

**It was resolved:** that the Parish Clerk to ask Stagecoach for their plans for Halton bus services

**16/01/2299 B4RN**

The Parish Council would like to take advantage of the potential community broadband service that is currently on the eastern edge of Halton. An initial meeting of approximately 20 interested parties was held on the 12th Jan. An initial estimate of £10-20k is required to bring it into the centre of Halton. Further details will be provided in the next edition of the Prattle.

**16/01/2300 Playground Inspection Report**

Deferred to next meeting.

**16/01/2301 Maintenance Tools**

**It was resolved:** Parish Clerk to ask Groundsmen for inventory of tools.

**16/01/2302 Draft Precept for 2016-17**

**It was resolved that:** £3,000.00 be transferred from the general account into the Village Improvement Capital account leaving an anticipated balance of £100.00 on which to base the precept calculations. The Draft Precept was discussed and it was agreed that the precept be set at £28,096.00.

**It was resolved:** that Lancaster City Council is asked to pay Halton with Aughton Parish Council the sum of £28,096.00 as per the workings of Appendix 1. To meet the expenses of the Parish Council for 2016/17.

**It was resolved:** that the Parish Clerk will obtain a Precept Form, complete it and obtain signatures

**16/01/2303 To approve accounts for payment for expenses incurred since the last meeting**

<b>Cheque</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>
250	United Utilities	Burial Ground water	<b>11.94</b>
251	Dennis Barnfield Ltd	Mower service	<b>230.41</b>
252	Carol Slinger	Expenses	<b>14.99</b>
253	Kyle Oram	Salary	<b>157.44</b>
254	Luke Mills	Salary	<b>213.86</b>
254	Luke Mills	Expenses	<b>6.48</b>
254	Luke Mills	Maintenance Tools	<b>47.22</b>
255	HMRC	PAYE Months 7-9	<b>355.38</b>
			<b>£ 1,037.72</b>

**It was resolved to:** approve the above expenditure and the cheques duly signed.

**16/01/2304 Date of Next Meeting**

The next meeting of the Parish Council be arranged for Wednesday 10th February 2015 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 09:00pm.

Signed..... Chair Date .....

Minutes subject to approval at the next meeting.