



## HALTON WITH AUGHTON PARISH COUNCIL

### MEETING HELD ON WEDNESDAY 8<sup>TH</sup> JUNE 2016 AT THE CENTRE @ HALTON

**Present:** Cllrs: Brian Jefferson, Karen Gibson, Sandi Haythornthwaite, City Cllr Woodruff  
**Clerk:** Luke Mills  
**Chair:** Cllr Carol Slinger

**16/06/2373 Apologies for absence:** were received from Bob Bauld, Barbara Duffy

**16/06/2374 Approval of Minutes of previous meeting**

**It was resolved:** that the minutes of the meeting held on 11th May 2016 be accepted as a true record and signed by the Chair, subject to the following amendments:

- 16/05/2361 correction from "Heritage" field to "Hermitage" Field

**16/06/2375 Council**

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests - None

**16/06/2376 Suspension of Standing Orders**

City Cllr. Woodruff raised the issue of the new proposed development on Kirkby Lonsdale road. The original Strategic Housing Land Availability Assessment (SHLAA) carried out by the City Council did not include this area for development due to the visual impact, but the most recent SHLAA did. Cllr. Woodruff raised concerns about the increase in traffic, especially now that the evening buses have been cut; also the affordable housing should be made available to local residents, rather than just those on the waiting list of the housing association.

Cllr Slinger and the Parish Clerk attended the recent consultation exercise at The Centre to learn more about the development. The Parish Council has not yet received any feedback from local residents. The Parish Council raised concerns about the:

- location of the junction, given the traffic speeds on that stretch of road
- lack of primary school places for any new children

**16/06/2377 To consider and approve reports**

**a) Open Spaces Report**

The Parish Clerk reported that the play area near the allotments has been completed. The strengthening of the Skate Park shelter did not go according to plan, so the Parish Council will attempt to repair internally.

Cllr Slinger and her husband helped clear the bridge of the remaining flood material.

Cllr Jefferson reported that there are maintenance and conservation grants available for updating and repairing the War Memorial.

**It was resolved:** that Cllr Jefferson will investigate potential grants for the War Memorial.

**It was resolved:** that the Parish Clerk will ask the groundsmen to kill the weeds in the area between the The Manor House and Town End Farm.

**b) HCA Report**

Cllr Jefferson reported that the plant room is working well. HCA are looking to refurbish the two old toilets downstairs, one into a children's toilet and the other into a store room.

|                          |                             |                    |
|--------------------------|-----------------------------|--------------------|
| <b>c) Finance Report</b> |                             |                    |
| <b>Brought Forward</b>   |                             | <b>£41,451.98</b>  |
| <b>Income</b>            |                             |                    |
|                          | Burial Ground               | £30.00             |
| <b>Expenditure</b>       |                             |                    |
|                          | Cheques                     | £4,852.41          |
| <b>Carried Forward</b>   |                             | <b>£ 36,629.57</b> |
| made up of:              |                             |                    |
|                          | General Account             | £19,258.26         |
|                          | Village Improvement Account | £15,401.73         |
|                          | Play Equipment              | £1,969.58          |

The Parish Clerk reported that the Internal Audit had taken place on 26th May 2015 and there were no issues arising

Expenditure is in accordance with budget so far this financial year.

**It was resolved:** to accept the Finance Report to 8<sup>th</sup> June 2016.

**d) Allotments**

Cllr Gibson reported that the allotments are looking good after the groundsmen have cut the grass, cut the nettles back and removed the barbed wire. Plot 13 is still looking very rough.

**It was resolved:** that Parish Clerk will speak to the holder of Plot 13 and give them a month to tidy-up the plot.

**It was resolved:** that Parish Clerk will ask the groundsmen to look at repairing the gate.

**e) Burial Ground**

Nothing to report.

**f) Local Plan**

The Council discussed the merits of applying for a grant. There would be work involved in applying for the grant.

**It was resolved:** that Cllr Slinger and Cllr Haythornthwaite to review the grant to assess the amount of work involved.

**16/06/2378 Consider recent planning proposals, applications and responses**

**New Applications**

- Change of use of former blacksmiths workshop (B1) to a 3-bed dwelling (C3), demolition of detached garage and erection of a single storey rear extension
  - The Old Blacksmiths Workshop 62 - 64 High Road Halton Lancashire LA2 6PS
  - Ref. No: 16/00663/CU | Status: Awaiting decision
- Construction of a dormer extension to the front elevation
  - 12A Harrowdale Park Halton Lancaster Lancashire LA2 6QS
  - Ref. No: 16/00616/FUL | Status: Awaiting decision

**Decisions**

- Erection of a detached garage
  - 29 Low Road Halton Lancaster Lancashire LA2 6LZ

- Ref. No: 16/00199/FUL | Status: Application Permitted
- Change of use of agricultural land adjacent to Greenhill House Farm for the siting of five eco-camping pods and facilities building, including landscaping and car park
  - Green Hill House Farm, Dunald Mill Lane, Nether Kellet, Carnforth Lancashire LA2 6PF
  - Ref. No: 15/01343/FUL | Received: Sat 24 Oct 2015 | Validated: Fri 27 Nov 2015 | Status: Application permitted

The Council raised no objections or comments.

**16/06/2379 To approve the minutes of the Annual Parish Meeting held on 13th May 2015**

**It was resolved:** that the minutes of the meeting held on 13th May 2015 be accepted as a true record and signed by the Chair.

**16/06/2380 Consider and adopt Standing Orders for Halton with Aughton Parish Council**

The Council considered potential changes to the Standing Orders, including using the latest model Standing Orders produced by NALC.

**It was resolved:** that the Parish Clerk to review the NALC model standing orders and ensure any mandatory regulations are reflected in the Standing Orders of the Parish Council.

**16/06/2381 Consideration of repairs and maintenance tasks**

**a) Creation of a new composting area near the orchard**

**It was resolved:** that permission will be given to the HCA to create a composting area in the orchard.

**b) Security of new football nets**

The Junior Football Club will be buying some new nets that will not fit in the store, so they will need to be secured.

**It was resolved:** that permission to be granted to the Football Club to secure the nets as necessary.

**c) Maintenance of trees in the plantation**

Cllr Slinger has received a complaint about the height of the trees in the plantation.

**It was resolved:** that Cllr Jefferson will organise someone to trim the trees, up to a cost of £180.

**d) Repair of war memorial wall**

A local team of volunteers led by John Blowes repaired the Memorial Wall in time for the re-opening of Foundry Lane.

**It was resolved:** that Parish Clerk to write a letter of thanks to the team.

**16/06/2382 Consideration of recent playground inspection report from City Council**

The Council reviewed the recent playground inspection report produced by the City Council. It did not quantify the risk relating to failures, so the Parish Clerk had reviewed them and assessed the risk in conjunction with the inspection report carried-out by Enviroplay in November.

The highest priority was deemed to be the swings at St Wilfrid's Park, where the posts have become unstable. The swings have been temporarily removed.

**It was resolved:** that the Parish Clerk will ask City Council to rectify the swings in St. Wilfrid's Park.

**It was resolved:** that the Parish Clerk will source D-Shackles for the basket swing

**It was resolved:** that the Parish Clerk investigate the best way to repair the MUGA fencing

**It was resolved:** that the Parish Clerk will ask Carl to review the safety issues

**It was resolved:** that the Parish Clerk will contact the installers (Playdale) of the walkway decking.

**It was resolved:** that the Parish Clerk will ask City Council about the signage requirements.

**16/06/2383 Consideration of grant application to Lancashire Flood Appeal**

**It was resolved:** that a grant application will be made to the Lancashire Flood Appeal to help fund measures for the Halton Emergency Response plan.

**16/06/2384 To approve accounts for payment for expenses incurred since the last meeting**

| <b>Cheque</b> | <b>Payee</b>               | <b>Description</b>                         | <b>Gross</b>      |
|---------------|----------------------------|--|-------------------|
| 276           | HMRC                       | Penalty fee for late filing of PAYE return | <b>300.00</b>     |
| 277           | Dennis Barnfield Ltd       | Inv# 267160 - Strimmer cord                | <b>20.63</b>      |
| 278           | Envirocare                 | Grass cutting - May                        | <b>408.00</b>     |
| 279           | Enviroplay Ltd             | New seesaw, swings & surfaces              | <b>2700.00</b>    |
| 280           | Thompsons<br>Packaging Ltd | B4RN leaflets                              | <b>50.55</b>      |
| 281           | Mrs K Bryne                | Plants for War Memorial                    | <b>7.00</b>       |
| 281           | Mrs K Bryne                | Compost for War Memorial                   | <b>11.99</b>      |
| 282           | Margaret Mason             | Anti-virus software (2015)                 | <b>39.99</b>      |
| 283           | Luke Mills                 | Paint & rust treatment for swings          | <b>50.26</b>      |
| 283           | Luke Mills                 | First aid kits, eye wash stations          | <b>63.18</b>      |
| 284           | Luke Mills                 | Salary - May                               | <b>400.80</b>     |
| 285           | Garry Bretherton           | Salary - May                               | <b>503.25</b>     |
| 286           | Kyle Oram                  | Salary - May                               | <b>49.26</b>      |
| 287           | Carl Richardson            | Salary - May                               | <b>247.50</b>     |
| <b>TOTAL</b>  |                            |  | <b>£ 4,852.41</b> |

The Parish Clerk reported that HMRC have fined the Parish Council for late filing of PAYE information for Feb 2015, Mar 2016 and Apr 2016. Phone calls to HMRC did not identify the precise reason for these fines, other than the need to be extra diligent.

**It was resolved:** that Parish Clerk will ask LALC about late fines on RTI.

**It was resolved:** to approve the above expenditure and the cheques duly signed.

**16/06/2385 Date of Next Meeting**

The next meeting of the Parish Council be arranged for Wednesday 13th July 2016 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 09:15.

Signed..... Chair      Date .....

Minutes subject to approval at the next meeting.