



HALTON WITH AUGHTON PARISH COUNCIL

MEETING HELD ON WEDNESDAY 11TH JANUARY 2017 AT THE CENTRE @ HALTON

Chair: Cllr Carol Slinger
Present: Cllrs: Brian Jefferson, Barbara Duffy, Bob Bauld
Clerk: Luke Mills

17/01/2449 Apologies for absence:
City Cllr. Paul Woodruff, Cllr Karen Gibson

17/01/2450 Approval of Minutes of previous meeting
It was resolved: that the minutes of the meeting held on 14th December 2016 be accepted as a true record and signed by the Chair.

17/01/2451 Council
 a) Declaration of member's interests in Agenda Items - None
 b) Change in declaration of member's interests – None

17/01/2452 Suspension of Standing Orders
Nothing to report

17/01/2453 To consider and approve reports

a) Open Spaces Report

The Parish Clerk reported that safety surfacing has been installed around the swings and see-saw at St. Wilfrid's play area. The rotten posts on the group swing will be replaced shortly.

Cllr Jefferson reported that the drain at the entrance to the Centre is continually blocked. A quote for replacing the soakaway was £17,000. The best solution would be to connect to the main road drains but this is dependent upon funds and agreement from Highways.

b) HCA Report

Christmas and New Year was successful. Some maintenance and paintwork carried-out over the holiday period.

c) Finance Report

Brought Forward	14,596.16
Income	
Burial Ground	345.00
Bank Interest	0.01
Allotments	412.50
Damage	50.00
Expenditure	
Payments	1,621.64
Carried Forward	13,782.06
made up of:	
General Account	1,410.75
Village Improvement Account	10,401.73
Play Equipment	1,969.58

It was resolved: to accept the Finance Report to 11th January 2017.

d) Allotments

The Parish Clerk reported that fees are outstanding on three allotment plots.
The final deadline for fees is the end of January, after which the plots will be reassigned.

e) Burial Ground

Nothing to report.

f) Planning

New Applications

- Temporary retention and extension of hardstanding
 - Middle Highfield Aughton Road Aughton Lancaster Lancashire LA2 6PQ
 - Ref. No: 16/01528/FUL | Status: Awaiting decision
- Demolition of an agricultural barn, and change of use of three agricultural barns and erection of new building for use as an education centre with associated staff and student accommodation
 - Whinney Hill Farm Aughton Road Aughton Lancaster Lancashire LA2 6PQ
 - Ref. No: 16/01498/CU | Status: Awaiting decision
- Erection of a single storey side extension with link corridor to the main house
 - Halton Green House Green Lane Halton Lancaster Lancashire LA2 6PB
 - Ref. No: 16/01407/FUL | | Status: Awaiting decision
- Discharge of conditions 7, 9 and 17 on approved application 14/01136/OUT
 - Land To The East Of St Wilfrids Hall Foundry Lane Halton Lancashire
 - Ref. No: 14/01136/OUT | Status: Awaiting decision

Decisions

- Erection of a 4.5 metre deep, single storey rear extension with a maximum roof height of 3.9 metres and a maximum eaves height of 2.3 metres
 - 42 Schoolhouse Lane Halton Lancaster Lancashire LA2 6QX
 - Ref. No: 16/01476/PAH | Status: Application Withdrawn
- Removal of double doors to west elevation and replacement with a feature window
 - The Greyhound 10 Low Road Halton Lancaster Lancashire LA2 6LZ
 - Ref. No: 16/01411/FUL | Status: Application Permitted
- Change of use of barn storage room into ancillary living accommodation
 - Red Door Church Brow Halton Lancashire
 - Ref. No: 16/01227/CU | Status: Application Permitted
- Erection of an outbuilding to form a gym and retention of a retaining wall
 - Whitegates Halton Road Halton Lancaster Lancashire LA2 6BN
 - Ref. No: 16/00889/FUL | Status: Application Permitted
- Retrospective application for boundary walls and engineering works to garden area and erection of a new car port and summer house
 - 39 Clougha Avenue Halton Lancaster Lancashire LA2 6NS
 - Ref. No: 16/00516/FUL Status: Application Permitted
- Pruning works to x6 trees and works to boundary trees
 - Land Adjacent To St Wilfrids Hall Foundry Lane Halton Lancaster Lancashire LA2 6LT
 - Ref. No: 16/0162/TPO | Status: Application Permitted

The Council raised no objections or comments.

17/01/2454 Story Homes Meeting

Cllr Jefferson and Cllr Slinger had an informal meeting with Story Homes on the 4th January to discuss their outline plans for the fields between Low Road, Forge Lane and Forgewood Drive. Story Homes explained that they have a plan to build 85 low-density homes. The Parish Council highlighted aspects that might be beneficial to the village, such as a football pitch, road crossing and route for B4RN. The Council also referred to the previous Local Plan, which indicated a need for smaller homes, such as 2 bed homes. Story Homes are planning to provide 30% affordable homes. There will be a public consultation on 17th January between 17:00-20:00 in The Centre.

17/01/2455 Membership of Environmental Law Foundation

The Environmental Law Foundation can provide free legal advice on environmental issues, especially in relation to developments.

It was resolved: that the Parish Council joins as a member of EFL at a cost of £60 pa.

17/01/2456 War Memorial bus stop bench

It was resolved: that a bench for the War Memorial bus stop will be purchased for £290.

17/01/2457 Review of Groundsmen Hours and Budget

The Parish Clerk reported that the budget for the Groundsmen has been exceeded by 42 hours, so no further progress can be expected on the various outstanding winter tasks unless the budget is increased.

It was resolved: that an extra £1,500 be added to the Groundsmen budget for the rest of the year.

It was resolved: that the Parish Clerk distributes the current job list.

17/01/2458 Grass Cutting Contract

It was resolved: that Envirocare will be contracted for all areas except St Wilfrid's Park at a cost of £1,800. Lancaster City Council be contracted to cut the grass on St Wilfrid's Park on a weekly basis at an estimated cost of £1,400.

17/01/2459 Apprenticeship

It was resolved: that the Parish Clerk to forward contact details for Lancaster & Morecambe College to Cllr. Jefferson.

It was resolved: that the Parish Clerk contacts the potential apprentice and inform them that there will not be a vacancy until April.

17/01/2460 LALC Training Courses for Councillors

Nothing to report

17/01/2461 Precept for 2017-18

It was resolved: that Lancaster City Council is asked to pay Halton with Aughton Parish Council the sum of £31,340 as per the workings of Appendix 1 to meet the expenses of the Parish Council for 2017/18.

It was resolved: that the Parish Clerk will complete the Precept Form and obtain signatures.

17/01/2462 Interim Audit

The Parish Clerk reported that the internal audit was satisfactory. The only query was the regularity of the VAT return. Cllr Slinger reported that VAT returns are usually driven by the amount of VAT to reclaim, rather than elapsed time.

17/01/2463 To approve accounts for payment for expenses incurred since the last meeting

Payee	Description	Gross	Cheque
HMRC	PAYE - Months 7-9 (Oct-Dec)	108.60	BACS
Information Commissioner's Office	Annual Data Protection Registration fee	35.00	UT001
Luke Mills	Salary - Dec + expenses	476.19	BACS
Garry Bretherton	Salary - Dec	247.50	BACS
Carl Richardson	Salary - Dec	107.25	BACS
Kyle Oram	Salary - Dec	246.29	BACS
United Utilities	Water rates	7.51	BACS
Unity Trust Bank	Quarterly bank fees	18.00	-
HCA	Litter picking (Jan-Mar)	280.80	UT002
HCA	Room hire (Jan-Mar)	94.50	UT002

It was resolved: to approve the above expenditure and the cheques duly signed.

17/01/2464 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 8th February 2017 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 8:20pm

Signed..... Chair Date

Minutes subject to approval at the next meeting.