



# Halton with Aughton Parish Council

Notice is hereby given that the **Annual Parish Meeting** for Halton with Aughton Parish will be held on **Wednesday 10th May 2017 at 7.15pm** at the Centre @ Halton. The business to be transacted will be as follows:

## Annual Meeting of the Parish

1. Apologies for absence
2. Approval of the Minutes of the 2016 Annual Parish Meeting
3. Matters arising from the Minutes
4. HCA & Recreation Area Report
5. Charity Reports
6. Parish Accounts for year ending 31/3/2017
7. Chair's Report
8. Matters of interest raised by electors

Notice is hereby given that the **Annual General Meeting** of Halton with Aughton Parish Council will be held commencing at the close of business of the Annual Parish Meeting. The business to be transacted will be as follows:

## Annual Meeting of the Parish Council

1. Election of a Chair for the next 12 months and to receive the declaration of office
2. Election of a Vice-Chair for the next 12 months
3. Appointment of Parish Councillors and receive declarations of office
4. Apologies for absence
5. Approval of the minutes of the Meeting of the Parish Council held on 12<sup>th</sup> April 2017
6. Council
  - a) Declaration of any members interests in agenda items
  - b) Any change in declaration of members interests
7. Suspension of Standing Orders  
The meeting will adjourn for members of the public present to raise any points on any matter.  
The meeting will then re-convene
8. To consider and approve reports:
  - a) Open Spaces
  - b) HCA
  - c) Finance Report
  - d) Allotments
    - i. Review risk of the allotment steps
    - ii. Consider request to lease the whole of the plot (1b) and to erect a greenhouse
    - iii. Agree location for composting and fire pit
  - e) Burial Ground
  - f) Planning
9. Appointment of the Responsible Finance Officer (RFO)
10. To consider, approve and authorise the Chair and RFO to sign Section 1 (Statement of Account) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31 March 2017
11. Appointment of representatives for the following organisations:
  - a) Burton & Rigby Educational Foundation
  - b) Halton Community Association (HCA)
12. Determine meeting dates for the next 12 months
13. War Memorial Public Appeal for funds
14. Recreation Area boundary improvements
15. Aughton Play Area Grant
16. To approve accounts for payment for expenses incurred since the last meeting
17. To note the date of the next Parish Council meeting at 14<sup>th</sup> June 2017 at 7.15pm