



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 12th July 2017 7:15pm at The Centre @ Halton

Chair: Cllr Carol Slinger
Present: Cllrs: Brian Jefferson, Karen Gibson
Clerk: Luke Mills

17/07/2539 Apologies for absence:

Cllr Bob Bauld, Cllr Barbara Duffy

17/07/2540 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 14th June 2017 be accepted as a true record and signed by the Chair.

17/07/2541 Council

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests – None

17/07/2542 Suspension of Standing Orders

Nothing to report.

17/07/2543 To consider and approve reports

a) Open Spaces Report

Cllr Jefferson reported that:

- The Army path has been cleared.
- Weeds around the big basket swing have been sprayed.
- The Kubota ride-on lawnmower has been serviced by Dennis Barnfield.

It was resolved: that a second-hand hedge trimming ladder will be purchased for £175.

It was resolved: that the Parish Clerk will obtain a quote for trimming the hedges along the link path.

It was resolved: that the Parish Clerk will ask Garry about the progress in obtaining a weed spraying license.

b) HCA Report

Cllr Jefferson reported that the HCA held an Annual General Meeting last week. In summary the Centre has had a reasonable year financially, but work and money will be required to refurbish the single storey extension. The hope is that this can be a communal project where volunteers from the local area can cover the bulk of the work.

c) Finance Report

The Parish Clerk reported that:

- The Finance Report indicates spending and receipts mostly in line with the budget, however the Repairs budget is unlikely to be within budget, since £906 is spent out of the £1,000 budget; the recent servicing of the Kubota cost over £320.
- A new direct debit instruction needs signing for the PWLB loan so that September's payment will be drawn from the Unity Trust account.
- Cllr Slinger reported that the electrical works associated with the new emergency generator were higher than originally planned.
- **It was resolved:** to approve expenditure of electrical works £3,706.06 + vat

| | | |
|-----------------------------|--|------------------|
| Brought Forward | | 33,811.01 |
| Income | | |
| War Memorial Donations | | 570.00 |
| Expenditure | | |
| Payments | | 9,163.75 |
| Carried Forward | | 25,217.26 |
| made up of: | | |
| General Account | | 14,821.50 |
| Village Improvement Account | | 10,395.76 |

It was resolved: to accept the Finance Report to 12th July 2017.

d) Allotments

Cllr Gibson reported that vandalism has occurred three times on the plots nearest the playing field. Crops have been pulled-up, cut-down, stolen, supports damaged, sheds damaged, etc. The Police have been informed.

The Parish Clerk reported that a notice of termination was sent to the tenant of 8b on the 24th June, so the plot will be assigned to the next person on the waiting list.

It was resolved: that the Parish Clerk put a notice up asking tenants to report vandalism to the Police.

It was resolved: that the Parish Clerk sends an upkeep reminder to the tenant of plot 13a.

It was resolved: that the Parish Clerk will ask the groundsmen to cut the main path

e) Burial Ground

The Parish Clerk reported that:

- Garry is painting the gates
- Garry suspects the owner of the caravan has moved out.

Cllr Jefferson explained that the caravan is situated on land not owned by the Parish Council.

It was resolved: that the Parish Clerk will investigate the process for removing the caravan if it has been abandoned.

f) Planning

New Applications

- Listed building application for the installation of replacement front and rear doors, existing canopy over front door and windows to all elevations
 - The Beeches Aughton Brow Aughton Lancaster Lancashire LA2 8LU
 - Ref. No: 17/00709/LB
- Crown lift to x1 sycamore and crown reduce by 2m all round and reduce height of x1 eucalyptus by 2m
 - 1 Hazelbank Halton Lancaster Lancashire LA2 6RG
 - Ref. No: 17/0086/TPO
- Erection of a first floor side extension and construction of a replacement front
 - 51 St Wilfrids Park Halton Lancaster Lancashire LA2 6PN
 - Ref. No: 17/00662/FUL
- Change of use of part of existing barn to one dwelling (C3) including the demolition of existing attached outbuilding and associated engineering works Open for Comment
 - Halton Green East Green Lane Halton Lancaster Lancashire LA2 6PA
 - Ref. No: 17/00644/FUL
- Listed building application for internal and external works to facilitate the conversion of part of existing barn to one dwelling (C3) including the demolition of existing attached outbuilding,

blocking up of existing door and window openings, insertion of windows and rooflights Open for Comment

- Halton Green East Green Lane Halton Lancaster Lancashire LA2 6PA
- Ref. No: 17/00645/LB

Decisions

- Listed building application for removal of internal partitions, and installation of new internal partitions, new wall linings and new sanitary fittings and associated plumbing
 - Red Door And Red Door Cafe Church Brow Halton Lancashire
 - Ref. No: 17/00530/LB | Received: Fri 05 May 2017 | Validated: Fri 05 May 2017 | Status: Permitted
- Erection of a single storey rear extension
 - 6 Middle Highfield Aughton Lancaster Lancashire LA2 6PQ
 - Ref. No: 17/00504/FUL | Received: Fri 28 Apr 2017 | Validated: Fri 28 Apr 2017 | Status: Permitted
- Fell x4 mature cypress trees, trim a mature box hedge
 - Low Road Halton Lancaster Lancashire LA2 6LZ
 - Ref. No: 17/0074/TCA | Status: Permitted

No objections were raised.

17/07/2544 Russell Armer Development on Kirkby Lonsdale Road

A decision will be made by the Lancaster City Planning Committee on 24th July.

Cllr Jefferson has objected to the recent report from Environmental Services, which implies that the Parish should not receive a contribution from the Section 106. Cllr Jefferson suggested that money should be provided to improve the play area at St. Wilfrid's Park which is in need of improvement.

Cllr Jefferson has spoken to the planning officer. The Planning Department believe that the proposed flood mitigation measures mean that there are insufficient grounds to object to the flood risk.

It was resolved: that the Parish Clerk will inform Planning Committee that Cllr Jefferson will speak on behalf of the Parish Council.

17/07/2545 Dealing with Anti-Social Behaviour in and around The Centre

Cllr Jefferson reported that the Neighbourhood Policing Team visited the Centre on 7th July to discuss the recent spate of vandalism and anti-social behaviour. They reported that there are issues across the district at the moment. The strong message is that all such incidents need to be reported to the Police, since this will directly impact the Police presence in the area.

Cllr Slinger reported that a minority of teenagers can be intimidating and it can deter both children and adults from using the Centre.

The Parish Clerk reported that the new Anti-Social Behaviour Officer from Lancaster City Council visited on 10th July. He acts as a liaison between the Police and the City Council, but also gets involved in trying to help. He agreed to speak to the Police and also to the parents of a couple of the teenagers who seem to be instigators. He suggested that the Centre and Parish Council publicise the fact that the Police and Lancaster City Council are becoming involved so that parents and children are more aware of the plans to reduce this behaviour. He also strongly suggested that all incidents should be reported to the police.

It was resolved: that the Parish Clerk drafts an article for the Prattle and distributes it for review.

It was resolved: that the Parish Clerk investigates the feasibility of using anti-vandal paint on the sheds.

It was resolved: that the Parish Clerk will produce a couple of signs indicating who to contact and how in the event of anti-social behaviour or vandalism.

It was resolved: that the Parish Clerk investigates the damage to the bench and how it can be repaired.

It was resolved: that £500 will be allocated for altering the skate park shelter to make it more vandal proof. Cllr Slinger will find a suitable contractor.

17/07/2546 Insurance Coverage for Play Areas and Events

The Parish Clerk reported that the Parish Council needs to cover event insurance and also queried whether the War Memorial should be insured.

Cllr Slinger reported that events used to be insured on the old policy.

It was resolved: that the Parish Clerk ensures that event insurance is added to the policy.

It was resolved: that the Parish Clerk enquires how the War Memorial can be insured.

17/07/2547 Maintenance of Defibrillator

Cllr Slinger reported that the Centre checks the defibrillator on a regular basis.

It was resolved: that the Parish Clerk investigates what is involved in maintaining the defibrillator.

17/07/2548 Recreation Area Boundary Improvements

It was resolved: that Cllr Jefferson will organise a contour survey on the playing field up to a cost of £500.

17/07/2549 War Memorial Restoration

Cllr Jefferson reported that he is still awaiting a response from the War Memorial Trust, but in the meantime that he will progress with Stage 1 of the work.

The Parish Clerk reported that £690 of donations have been received so far.

It was resolved: that the Parish Clerk will draft thank you letters for Cllr Slinger to sign.

It was resolved: that the Parish Clerk will include something in the Prattle.

17/07/2550 Consider and adopt Financial Regulations for Halton with Aughton Parish Council

It was resolved: that the Financial Regulations and Payment Procedures be adopted and approved for the next 12 months.

17/07/2551 To approve accounts for payment for expenses incurred since the last meeting

| Payee | Description | Gross |
|------------------|---|------------------|
| Luke Mills | Salary & Expenses for June | 511.75 |
| Garry Bretherton | Salary & Expenses for June | 375.87 |
| Carl Richardson | Salary for June | 338.25 |
| Envirocare | Grass cutting for June | 288.00 |
| Carol Slinger | Purchasing of Emergency Response equipment | 807.95 |
| Dennis Barnfield | Servicing of Kubota | 386.55 |
| Unity Trust Bank | Quarterly service charge | 18.00 |
| HMRC | PAYE - Months 1-3 (Apr-Jun) | 70.89 |
| Clarkson | Electrical works for emergency generator & B4RN | 4,447.27 |
| | TOTAL | £3,864.13 |

It was resolved: to approve the above expenditure and the payments signed-off.

17/07/2552 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 13th September 2017 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:40.

Signed..... Chair Date

Minutes subject to approval at the next meeting.